



Administration Office  
 410 S. Commercial Street • Neenah, WI 54956  
 Tel: (920) 751-6800

**MEMORANDUM**

**TO:** Board of Education Members  
 Dr. Mary B. Pfeiffer, District Administrator

**FROM:** Victoria L. Holt, Assistant District Administrator of Central Services, Human Resources *VLH*  
 Andrew J. Thorson, P.E., Director of Facilities/Engineer *AT*

**DATE:** September 24, 2013

**RE:** 2013 Summer Maintenance Projects

The Board of Education approved a budget of \$1,921,000 to spend on 2013-2014 capital improvement projects for maintenance of facilities.

The 2013 capital improvement projects, along with their budgets and costs are listed below:

Building	Project	Budget	Cost	Difference
SHATTUCK	NEW GREASE TRAP AND PLUMBING FROM KITCHEN	\$ 80,000	\$ 64,240.00	\$ 15,760.00
COOLIDGE	RECONSTRUCT ENTRY DRIVE	\$ 25,000	\$ 93,693.26	\$ (13,693.26)
COOLIDGE	RECONSTRUCT NE LOT	\$ 55,000		
NHS	REPLACE ROOF 21	\$ 274,000	\$ 711,100.00	\$ 279,900.00
NHS	REPLACE ROOF 22	\$ 717,000		
SHATTUCK	REPLACE CAFETERIA CARPET WITH TILE (ABATE ASBESTOS TILE)	\$ 50,000	\$ 60,062.52	\$ (10,062.52)
HORACE MANN	ABATE BOILER ROOM	\$ 55,000	\$ 32,318.95	\$ 22,681.05
HORACE MANN	REPLACE BOILER SYSTEM	\$ 300,000	\$ 301,723.18	\$ (1,723.18)
NHS	REPAIR SECTION D HVAC PIPING	\$ 50,000	\$ 50,000.00	\$ -
ADMINISTRATION	REPLACE NORTH AND SOUTH WINDOWS	\$ 90,000	\$ 86,935.00	\$ 3,065.00
NHS	RESIDE CONANT	\$ 120,000	\$ -	\$ -
DISTRICT-WIDE	BLEACHER REPAIRS	\$ 30,000	\$ 46,666.45	\$ (16,666.45)
DISTRICT-WIDE	LUNCH TABLE REPLACEMENT	\$ 45,000	\$ 43,486.00	\$ 1,514.00
DISTRICT-WIDE	REPLACE WINDOW BLINDS	\$ 30,000	\$ 33,876.28	\$ (3,876.28)

TOTAL \$ 1,921,000 \$ 1,524,102 \$ 276,898

We will be in attendance at the October 1, 2013 Board of Education meeting to provide an overview of these projects and to answer any questions.